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TOWN OF ESSEX
LAND USE APPLICATION
PART ONE

BY:

PLEASE CHECK THE APPROPRIATE LINE(S) AND ATTACH THE APPROPRIATE APPLICATION(S):

- SPECIAL EXCEPTION VARIANCE / APPEAL _____
- SITE PLAN REVIEW _____ APPROVAL OF LOCATION _____
- INLAND WETLANDS PERMIT _____ REGULATION TEXT AMENDMENT _____
- INLAND WETLANDS PERMIT _____ ZONE CHANGE _____
- AGENT APPROVAL _____ COASTAL SITE PLAN REVIEW _____
- WETLAND PERMIT TRANSFER _____ MODIFICATION OF PRIOR APPROVAL _____
- SUBDIVISION OR RESUBDIVISION _____ SPECIAL FLOOD HAZARD AREA PERMIT _____

PROJECT DESCRIPTION:

Demolish existing single family residence and
replace with new single family residence that is
more code complying

PROJECT NAME: Douglas & Sharon Chan Residence

STREET ADDRESS OF PROPERTY 11 Clark Lane

ASSESSOR'S MAP 17 LOT 12 LOT SIZE 1.45 acres DISTRICT RU

APPLICANT Brooke Girty PHONE 860 391-3158

APPLICANT'S AGENT (if any) _____ PHONE _____

ENGINEER.SURVEYOR/ARCHITECT Thomas A Stevens & Associates
PHONE 203 245-0149

Note:

- 1) TO BE ACCEPTED BY THE LAND USE OFFICE. THIS APPLICATION MUST BE COMPLETED, SIGNED, AND SUBMITTED WITH THE REQUIRED FEE(S) AND MAP(S) PREPARED IN ACCORDANCE WITH THE APPLICABLE REGULATIONS.
- 2) THE SUBMITTAL OF THIS APPLICATION CONSTITUTES THE PROPERTY OWNER'S PERMISSION FOR THE COMMISSION OR ITS STAFF TO ENTER THE PROPERTY FOR THE PURPOSE OF INSPECTION.

Appendix A

Application Checklist for Special Exception

This checklist is to be completed by the applicant(s) and submitted to the Commission along with a completed application for Special Exception. Information should also appear on the site development plan and within the support documents as appropriate. No section may be left incomplete. Where no area in the “waiver” category is provided for check-off, submission of information is always mandatory.

Waiver(s) may be granted by the Commission pursuant to Section 120C.8. for the furnishing of item(s) of information in which the Commission finds that such item(s) are not relevant to the proper disposition of an application. Such waiver(s) are limited to the furnishing of said information and do not include a request for delay in time to submit necessary items.

Nothing in this section shall prohibit an applicant(s) from requesting a waiver(s) in advance of submitting an application for Special Exception to the Commission.

This checklist shall be complete when signed and dated by the applicant(s) where such signatures and date shall be entered no later than the actual date of the submission of said application.

SECTION No.	DESCRIPTION	PROVIDED			WAIVER REQUEST
		YES	NO	N/A	
120A.1	Owner	✓			
120A.2	Purchaser Owner's written consent	✓			
120A.3	Lessee Owner's written consent			✓	
120B	Application Documents- 15 copies			✓	
120C.1	Description of Premises	✓			
120C.2	List of Neighboring Owners				
120C.3	Statement of Use	✓			
120C.4	Site Development Plan	✓			
120C.4.a	Owner / Applicant Name	✓			
120C.4.b	Plan Data	✓			
120C.4.c	Roadways	✓			
120C.4.d	Survey Monuments	✓			
120C.4.e	Municipal / District Boundaries	✓			
120C.4.f	Easements / R-O-W / etc.	✓			
120C.4.g	Wetlands and Watercourses	✓			
120C.4.h	Total Premise Area Use	✓			
120C.4.i	Building / Lot Coverage	✓			
120C.4.j	Location / Setback Data	✓			
120C.4.k	Building / Structure Dimension Signs and Lighting				
120C.4.l	Roadways and Parking	✓			
120C.4.m	Infrastructure Data	✓			
120C.4.n	Access / Soil / etc.	✓			
120C.4.o	Water Supply / Septic Systems	✓			
120C.4.p	Land Contours / Topography (<u>2</u> foot intervals)	✓			
120C.4.q	Wetlands / Watercourses	✓			
120C.4.r	Soils Classifications	✓			
120C.4.s	Grading / Filling Limits / Erosion and Sediment Control	✓			
120C.4.t	Special Flood Hazard Area	✓			
120C.4.u	Floor Area / Parking Calculations / Parking Spaces per section .110			✓	
120C.5	Sanitation Letter & Data (see note below)				
120C.6	Multiple Dwelling Projects			✓	
120C.7	Non-Commercial Timber Cutting			✓	
120C.8	Waiver Requests (written)			✓	
120D	Maps, Drawings, Certification	✓			
101	Gateway Conservation District	✓			
102	Coastal Management District	✓			
103	Flood Plain District	✓			
104	Water Resource District	✓			
	Application submitted to town Director of Health or Town Sanitarian for review	✓			

NOTE: A SIGN IS REQUIRED TO BE POSTED ON THE PREMISES RE: SECTION 120F. STANDARDS OF THE ZONING REGULATIONS AS FOLLOWS:

120F. PUBLIC HEARING. The Commission shall hold a public hearing on each application for a special exception. A copy of such application shall be filed in the office of the Town Clerk for public inspection at least ten (10) days before such hearing. Notice of the time and place of such hearing shall be published in the form of a legal advertisement appearing in a newspaper having a substantial circulation in the Town, at least twice, at intervals of not less than two (2) days, the first not more than fifteen (15) days, nor less than ten (10) days, and the last not less than two (2) days before the hearing. Such notice shall fairly and sufficiently apprise those who may be interested in the proceeding of the nature and character of the matter proposed in order that intelligent preparation for the hearing may be made. Such hearing shall commence within sixty-five (65) days after the receipt of the application. The hearing shall be completed within thirty-five (35) days after it commences. The commission shall render a decision on all applications within sixty-five (65) days after completion of such hearing. The petitioner or applicant may consent to one or more extensions of any period specified in this section, provided the total extensions all such periods shall not be longer than sixty-five (65) days, or may withdraw such petition or application.

Not less than fifteen days prior to the commencement of the public hearing, the applicant shall post a notice of the hearing on the property involved. Said notice shall be in the form of a freestanding sign, facing each adjacent public street, placed no more than thirty feet (30') from the public right-of-way and shall be clearly legible from the public street. **Said sign shall be produced of weather resistant material, shall be legibly lettered with a minimum letter size of two inches (2"). The sign shall not be greater than twelve square feet (12 sq. ft.).**

The sign shall contain the following text:

"Application pending on this property before the Planning and Zoning Commission for Special Exception approval for which a public hearing is being held:

Time: 7 pm

Date:

Place: Town Hall, 29 West Avenue, Essex, CT 06426

For more information, call (860)767-4340 (or as said number is changed from time to time).

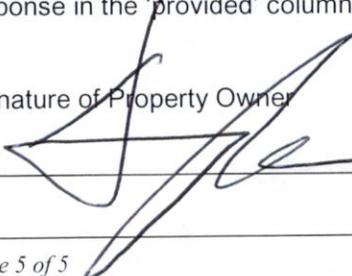
Said sign shall not be removed until after the public hearing has concluded. (August 1, 2007)

Note: If no required sanitary letter and data accompanies this application, a complete application shall be submitted to the Town Director of Health or the Town Sanitarian for review no later than the date of this completed application is received by the Commission. A letter from the Town Director of Health of the Town Sanitarian, along with a complete application, shall be filed in the office of the Town Clerk at least ten (10) days prior to the scheduled public hearing.

This checklist is a guide to assist the applicant(s). It does not relieve the applicant from the responsibility of being familiar with the Town of Essex Zoning Regulations and submitting a complete application.

Where the submission of information for a particular Special Exception application does not apply, the response in the 'provided' column may be checked off as "no" and such information shall not be required.

Signature of Property Owner



Date:

2-4-22

11 Clark Lane, Douglas and Sharon Chan- List of abutting property owners:

Thomas Crawford	13 Clark Lane	10-05
Essex Land Trust	Foxboro Road	1-2
William and Susan Sangster	Maple Ave	17-013
Joyce Amato	31 Maple Avenue	17-016
Michael and Christina Pace	25 Maple Avenue	17-017
Robert Marston	23a Maple Avenue	17-019
Paul V. Angelini	19 Maple Avenue	17-020-01
Peter and Sarah Tibbetts	3 Clark Lane	17-025
Victor and Barbara Hatcher	5 Clark Lane	17-025-01
Jeanne M Vigen	9 Clark Lane	17-027
Kristen and Derek Rand	8 Clark Lane	17-028
Kevin and Jennifer Rogers	10 Clark Lane	17-010